
The William C. Ford, Jr. Scholarship Program



FREQUENTLY ASKED QUESTIONS

- Q:** Why is the program only open to U.S. Ford employees' children and not employees' children worldwide?
- A:** The program's availability to U.S. employees is intended to ensure the program's compliance with provisions of the United States Tax Code pertaining to taxability of awards and withholding.
- Q:** Are there any residency requirements for program eligibility?
- A:** Yes. The program is only open to U.S. citizens.
- Q:** How will the recipients be selected?
- A:** Recipients will be selected based upon their academic achievement in their postsecondary study at accredited two-year or four-year colleges, universities, vocational or technical schools.
- Q:** Are children of supplemental employees eligible?
- A:** No. The program is only available to dependent children of active full-time Ford U.S. hourly and salaried employees.
- Q:** Are children of retirees eligible to participate?
- A:** No. The program is only open to children of active U.S. employees.
- Q:** Can the award be put toward other educational related expenses such as books and supplies?
- A:** No. The scholarship award will only pay for tuition and required fees. The award may not be used to offset costs for room, board, books, or supplies.
- Q:** How many scholarships will be awarded?
- A:** The number of scholarships awarded will be determined by the number and academic standing of applicants and the funds available (not to exceed 25% of the applicants). In 2010, 784 eligible sophomores applied to the William C. Ford, Jr. Scholarship Program and 25% of the applicant pool was selected as recipients based on academic GPA.
- Q:** What will be the award amount?
- A:** Scholarships will be granted in the amount of \$1,500 each.
- Q:** Is this scholarship a Ford Motor Company Benefit?
- A:** No. The program is not an employee benefit plan of the Ford Motor Company.
- Q:** Can students classified as something other than an undergraduate sophomore for the 2011 fall term apply?
- A:** No. Applicants must be undergraduate students who will be classified as a sophomore for the 2011 fall term.

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- Q:** I am not sure if I will be classified as an undergraduate sophomore for the 2011 fall term. How do I find out?
A: Inquire what your 2011 fall term classification will be at the Registrar's Office at your postsecondary institution.
- Q:** When will applicants be notified if they were selected to receive an award or not?
A: Applicants will be notified of award decisions in September.
- Q:** If the employment of the Ford employee terminates AFTER July 15, 2011, is the applicant still eligible?
A: Yes, applicants of employees who terminate employment or retire after July 15, 2011 are still eligible.
- Q:** I previously applied for a William C. Ford, Jr. Scholarship and I am still classified as an undergraduate sophomore. Can I reapply?
A: No. Students are given one year of opportunity to apply.
- Q:** I am a high school senior with enough AP credits to classify me as an undergraduate sophomore for the 2011 fall term. Am I eligible?
A: Yes, however, you must provide confirmation from the postsecondary institution you plan to attend that your AP classes will be accepted. The AP courses that will be accepted must be clearly listed. An official high school transcript of grades must also be submitted.
- Q:** I will be entering my third year of college fall of 2011. I will still be classified a sophomore. Am I eligible?
A: Yes. Not all applicants will be in their second year of study, however students may only apply once.
- Q:** Is the award taxable?
A: As a competitive scholarship program restricted to U.S. citizens, taxes will not be taken out at the time the award check is paid. Scholarship Management Services recommends you notify your tax accountant of the award when preparing your 2011 taxes.
- Q:** We have an MET (Michigan Educational Trust). Will our MET or this scholarship be impacted if my student is awarded a William C. Ford, Jr. Scholarship?
A: Postsecondary institutions have their own policies regarding applying outside scholarships to student accounts. Please check with the postsecondary institution your student plans to attend fall of 2011 regarding their policies.
- Q:** I am an active Ford Motor Company employee who will be attending a postsecondary institution as an undergraduate sophomore fall of 2011. Am I eligible?
A: No. Applicants must be children of active employees.

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PROGRAM DESCRIPTION

The William C. Ford, Jr. Scholarship Program was established by Executive Chairman William Clay Ford, Jr. to assist Ford employees and their children in paying for postsecondary education. The sponsor of the program is the William C. Ford, Jr. Scholarship Program (a private foundation exempt from tax under section 501(c) (3) of the Internal Revenue code). The program is not an employee benefit plan of the Ford Motor Company.

ELIGIBILITY

Applicants must be –

- first time applicants to the William C. Ford, Jr. Scholarship Program,
- United States citizens,
- dependent children of full-time active (as of July 15, 2011) Ford Motor Company employees. “Dependent Children” must meet the definition as described in the Certificate of Eligibility section of the application form,
- unmarried,
- under the age of 25 (as of July 15, 2011), and
- students who will be enrolled fall term 2011 and classified as undergraduate sophomores (as determined by your post-secondary institution) at a regionally accredited postsecondary institution recognized by the American Council on Education or a vocational training institution licensed or recognized by a government or occupational agency. Postsecondary institutions must be in the United States.

APPLICATION

You can obtain the William C. Ford, Jr. Scholarship Program application materials on HR online (Programs & Policies) or through the Employee Network. A separate form is required for each eligible dependent and must be filled out by the employee and applicant. Be sure to sign the Certificate of Eligibility and provide employee and dependent Social Security numbers. Applicants must also provide official transcripts from their postsecondary institutions.

Print the application form, complete the form, and mail it with a complete college transcript of grades to Scholarship Management Services at the address below.

Application postmark deadline is July 15, 2011.

Applicants will be notified of award decisions in September.

AWARDS

One-time scholarships of \$1,500 each will be granted to the top 25% of students on the basis of academic achievement. Recipients will be selected based on the postsecondary cumulative grade point average earned by the applicant. The scholarships may only be used for tuition and required fees. Awards may not be used to offset costs for room, board, books, or supplies.

CONTACT FOR ADDITIONAL HELP

The program is administered by Scholarship Management Services. Questions regarding the scholarship program should be addressed to:

William C. Ford, Jr. Scholarship Program
Scholarship Management Services
One Scholarship Way
Saint Peter, MN 56082

Toll-free telephone: 1-800-537-4180
Email: wmcfordjr@scholarshipamerica.org



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TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES

Application postmark deadline July 15, 2011

FOR
SCHOLARSHIP
MANAGEMENT
SERVICES
USE ONLY

I.D. #	GPA	TOTAL

APPLICANT
DATA

Last Name _____ First _____ Middle Initial _____
 Permanent Home
 Mailing Address _____ Apartment # _____
 City _____ State _____ ZIP Code _____
 Telephone (_____) _____ Email Address _____
 Social Security Number _____ Date of Birth: Month _____ Day _____ Year _____

REQUIRED:

U.S. Citizen: Yes No (Applicants must be U.S. Citizens.)

FORD
EMPLOYEE
PARENT
OR
GUARDIAN
DATA

Last Name _____ First _____ Middle Initial _____
 Social Security Number _____ Email Address _____
 Address _____ Apartment # _____
 City _____ State _____ ZIP Code _____
 Telephone (_____) _____ Relationship to Dependent: Parent Step Parent
 Legal Guardian Other _____
 Ford Location Address _____ Ford Service Date: Month _____ Day _____ Year _____
 City _____ State _____ ZIP Code _____

REQUIRED:

Employee Status: Active (Employee must be active as of July 15, 2011.)

HIGH
SCHOOL
DATA

School Name _____ High School Graduation Date: Month _____ Year _____
 City _____ State _____ Telephone (_____) _____

POST-
SECONDARY
SCHOOL
DATA

Name of postsecondary institution applicant attended and completed first year of studies.
 _____ City _____ State _____
 Type of school:
 Vocational-Technical School 2 yr. Community or Junior College 4 yr. College or University
 Name of postsecondary institution which applicant plans to attend fall 2011.
 Same as above
 Transfer to: Name _____
 _____ City _____ State _____
 Year in school next year:
 Sophomore (Applicants must be undergraduate students classified as sophomores for the 2011 fall term.
 Previous applicants to the William C. Ford, Jr. Scholarship Program are not eligible.)

CERTIFICATE OF ELIGIBILITY
(To be completed by Ford Motor Company employee)

I certify (and will provide proof upon request) that the named dependent for The William C. Ford, Jr. Scholarship Program meets each of the eligibility requirements listed below. The named dependent is:

- Yes No unmarried.
- Yes No legally residing with me and is a member of my household, or, if not, is my legal responsibility, or is the legal responsibility of my spouse, or is the legal responsibility of my birth child's other birth parent. (College students may live away during the academic year.)
- Yes No my child by birth, legal adoption, or legal guardianship, or is my spouse's or deceased spouse's child who is a member of my household.
- Yes No under the age of 25 (as of July 15, 2011), or was determined to be totally and permanently disabled prior to the year in which the dependent reached age 25.
- Yes No a legal dependent for federal income tax purposes (as determined by the Internal Revenue Code) for me, for my spouse, or for my birth child's other birth parent.

I agree that if any information on the dependent application is found to be false, eligibility for participation in certain Ford programs for myself and/or my dependents may be adversely affected. I authorize any appropriate deduction or deductions from future compensation payable to me until any money wrongfully paid to me under this program is fully repaid.

I hereby certify that: (1) I have read, understand, and accept the terms, conditions, and eligibility requirements printed on this form and (2) the information supplied by me or on my behalf is true and accurate to the best of my knowledge.

Ford Employee Signature

Date

Dependent Signature

Date

TRANSCRIPT INFORMATION

Official, complete transcripts of grades from all postsecondary institutions attended **is required** along with the completed application form. Online transcripts and grade reports are not acceptable. The institution's credit level classification (showing sophomore status) must also be submitted if not included on the front or back of the transcript.

- The official postsecondary transcript is enclosed.
- The official postsecondary transcript is not enclosed, but will be mailed on _____.

CONTACT INFORMATION

The student is responsible for submitting all materials to Scholarship Management Services on time. The completed application, including official transcripts, must be addressed to:

William C. Ford, Jr. Scholarship Program
Scholarship Management Services
One Scholarship Way
Saint Peter, MN 56082

Application postmark deadline: July 15, 2011

If you have questions, you may call 1-800-537-4180 or email wmcfordjr@scholarshipamerica.org